

European Commission



University of Udine

Erasmus + Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2020²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (e.g. of the course catalogue)
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	http://www.uniud.it/international-area/incoming-mobility general course catalogue: http://www.uniud.it/didattica/facolta courses held in English: http://www.uniud.it/international-area

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>UNIVERSITY OF CANTABRIA <i>International Relations Office</i> Avda. de los Castros s/n. 39005 SANTANDER CANTABRIA, SPAIN</p>	<p>E SANTANDO 1</p>	<p>Institutional Coordinator Teresa Susinos Rada Vicerrectora de Internacionalización Facultad CC. Económicas Avda. de los Castros s/n 39005 Santander (Cantabria) vr.internacional@unican.es</p> <p>Head of International Office: Ms. Gemma Castro Tel. +34 942 20 10 38 castrog@gestion.unican.es</p> <p>Administrative Contact: Ms. Águeda Sánchez Tel. +34 942 20 09 70 sancheza@gestion.unican.es</p>	<p>Incoming Exchange Student: -Regular courses, taught in Spanish: www.unican.es/WebUC/Unidades/relinteng/catalogue/EHEA/ (Bologna Degrees) www.unican.es/WebUC/Unidades/relinteng/catalogue/default.htm (Former Degree Programmes) -Courses taught in English: http://www.unican.es/WebUC/Unidades/relinteng/catalogue/offer_in_english.htm</p>
	<p>I UDINE01</p>	<p>Professor/departmental coordinator: Marco PETTI marco.petti@uniud.it DCFA - DIPARTIMENTO DI CHIMICA, FISICA E AMBIENTE</p>	
	<p>E SANTANDO 1</p>	<p>* Annex attached</p>	

B. Student Mobility numbers⁵ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle or undergraduate]	Study cycle [2 nd cycle or postgraduate]	Study cycle [PhD or doctoral cycle]	Number of students	Duration of stay for each student [number of months]
I UDINE01	E SANTAND01	529 Environmental eng.	X	X		3	6
E SANTAND01	I UDINE01	582 Building and Civil Engineering	X	X		4	9

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	E SANTAND01	529	Environmental eng.		

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

E SANTAND 01	I UDINE01	582	Building and Civil Engineering		

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian			
E SANTAND01		Spanish		B1 Recommended	B2 Recommended
E SANTAND01			English	B2 Recommended	B2 Recommended

- Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

E. Additional requirements

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>
- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

E SANTAND01:

Support is offered to students and staff with special needs or disability; the International Office should be contacted in the first place.

www.unican.es/WebUC/Unidades/relinteng/inicio.htm

Integration of mobile students:

<http://www.unican.es/WebUC/Unidades/relinteng/students/-+Incoming+ERASMUS+Students.htm>

For further details please refer to the UC information sheet:

<http://www.unican.es/NR/rdonlyres/24E37B6B-D8F0-46C2-862B-A5945E4EA5F9/0/infosheetUC1314.pdf>

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
E SANTAND01	30th June (deadline for online application)	1st November (deadline for online application)

2. The I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01 (such as online nominations etc.).
3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc.).
4. The I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.
5. Erasmus incoming student at the I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by the I UDINE01 no later than 5 weeks directly to the personal post address of the student.
6. Termination or modification of the agreement:

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of year N will only take effect as of 1 October of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E SANTAND01:

Partner institutions should send nominations by e-mail to: exchange.students@unican.es. Once nominated by their Home Institutions students will receive a personal link in order to fill in the APPLICATION FORM ONLINE to register at the University of Cantabria.

G. Information

1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus code]	WEB PAGE
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng
E SANTAND01	http://www.unican.es/WebUC/Unidades/relinteng/students/Assessment+and+grading+scale.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng
E SANTAND01	exchange.students@unican.es	www.unican.es/WebUC/Unidades/relinteng/students/legal+aspects.htm

3. Insurance

Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

E SANTAND01:

<http://www.unican.es/WebUC/Unidades/relinteng/students/Health+insurance.htm>

Contact details: exchange.students@unican.es

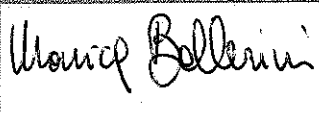

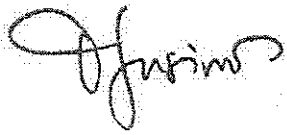
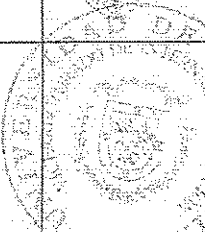
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
E SANTAND01	info@accommodationunican.com +34 648 100 288	www.accommodationunican.com/

H. Signature of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷	stamp
I UDINE01	Prof. M. Ballerini Vice rector for International Mobility	27.11.2013		
E SANTAND01	Prof. Teresa Susinos Rada, Vice rector for Internationalization	22 NOV. 2013		

⁷ Scanned signatures are accepted



*ANNEX TO ERASMUS + INTER-INSTITUTIONAL AGREEMENT

E SANTANDER01: DEPARTMENTAL CO-ORDINATORS LIST

COORDINATOR	AREA	CODES	FACULTY/SCHOOL	PHONE	FAX	EMAIL
BRINGAS, Eugenio	Chemical and process	524 / 06.3	E.T.S.I. Industriales y Telecomunicación	34-942 20 09 31	20 67 78	Eugenio.bringas@unican.es
CAUSO, María	Health (Physiotherapy)	729 / 12.6	E.U. de Fisioterapia "Gimbernat Cant."	34 942 80 16 50	80 34 16	María.causo@eug.es
COZ FERNANDEZ, Alberto	Transport Services (Nautical Science)	840 / 16.4	E. T. Superior de Náutica	34-942 20 13 59	20 13 03	coza@unican.es
FERNÁNDEZ, Tomás	Electronics and automation	523 / 06.5	Laboratorios I + D de Telecomunicaciones	34 942 20 08 87	20 14 88	Tomas.fernandez@unican.es
FERREÑO, Diego	Building and Civil Engineering	582 / 06.4	E.T.S. Ing., Caminos, Canales y Puertos	34 942 20 09 16	20 17 03	Diego.ferreno@unican.es
GARCÍA CODRÓN, J Carlos	Earth Science (Geography)	443 / 07.1	E.T.S. Ing. Caminos, Canales y Puertos	34 942 20 17 75	20 17 83	garciacj@unican.es
GLEZ-LAMUÑO, Domingo	Health (Medicine)	721 / 12.1	Facultad de Medicina	34 942 20 19 94	20 19 03	gonzaleid@unican.es
GÓMEZ, Cristina	Teacher Training Foreign Languages	14-140-144 / 05.0-05.1-05.2 222	Facultad de Educación	34-942 20 11 43	20 12 60	gcastroc@unican.es
GONZALEZ, Inés	Computer Science	481 / 11.3	Facultad de Ciencias	34 942 20 22 01	20 14 02	gonzalezri@unican.es
GRIFFITHS, David	Management and Administration (Tourism)	812 / 04.4	E.U. de Turismo	34 942 39 81 44	39 00 42	griffiths@eualtamira.org
HERRERA, Enrique	Law	38 / 10.0	Facultad de Derecho	34 942 20 12 49	20 12 13	herrerae@unican.es
MAGDALENO, Antonio	Social and Behavioural Sciences (Labour Relations)	319 / 14.9	Facultad de Derecho	34 942 20 12 99	20 12 13	magdalenos@unican.es
MURILLO, Carmen	Economics	314 / 14.3	Facultad CC. Económicas y Emp.	34 942 20 20 06	20 16 03	murilloc@unican.es
REMONDO, Juan	Earth Sciences (Geology)	443	Facultad de Ciencias	34 942 20 15 09	20 14 02	Juan.remondo@unican.es
RENEDO, Carlos Javier	Engineering and engineering trades (Industrial Engineering)	52-521-522 / 06.0-06.1-06.2	E.T.S.I. Industriales y Telecomunic.	34 942 20 13 44	20 18 73	renedoc@unican.es
SARABIA, Raquel	Nursing and Caring (Nursing)	723 / 12.6	E.U. Enfermería	34 942 20 22 41	20 16 93	sarabiar@unican.es
SANCHEZ, Nuria	Business and Administration	34-340 / 04.0	Facultad CC. Económicas y Emp.	34 942 20 20 04	20 16 03	Mercedes.sanchez@unican.es
SETIÉN, Jesús	Engineering and Engineering trades (Mining)	529 / 06.9	E.U. Ingeniería Técnica Minera	34-942 84 65 01	84 65 03	setienj@unican.es
SOLÓRZANO, Jesús	History and Archaeology	225 / 8.3	Filosofía y Letras	34 942 20 20 15	20 12 03	Jesusangel.solorzano@unican.es
TABERA, Luis Felipe	Mathematics	461 / 11.1	Facultad de Ciencias	34-942 20 14 31	20 14 02	taberaif@unican.es
TORRE, Carlos	Engineering and engineering trades (Industrial Engineering)	52-521-522 / 06.0-06.1-06.2	E.T.S.I. Industriales y Telecomunicación	34 942 20 18 64 (Ext. 12)	20 18 73	torrec@unican.es
VIELVA, Patricio	Physics	441 / 13.2	IFCA	34 942 20 15 34	20 14 02	vievp@unican.es

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